Material Culture Laboratory, Dept of Archaeology, University of Cambridge

Room 2.2 West Building
Directors: Elizabeth DeMarrais (ed226) & John Robb (jer39)
Lab Manager: Sheila Kohring (sek34)

Aims: To promote academic study, discussion, and analysis of material culture and to support the research efforts of members.

Guidelines for membership
1. The lab is first and foremost a forum for interaction. We ask those who wish to participate as members to:
   a. Attend lab events on a regular basis.
   b. Present their current research within a laboratory event or setting at some point in their membership.
2. Assigned desks are limited with preference to those at the end of their PhD. If you are in the throes of intense writing, please talk directly to Sheila Kohring (sek34). Hotdesks (i.e. the central table), the use of the PWF and Division computer are open for all members to use.
3. In general, if you are using the laboratory for study:
   a. Ensure that all desktops and tables are cleared when departing.
   b. Personal items can be left on allocated shelf spaces.
4. Equipment owned by the laboratory should not leave the lab without the permission of the Lab Manager.
   a. Contact Sheila Kohring (sek34) to sign out equipment, and please ask for assistance before using equipment you haven’t used before.
   b. The books do not circulate, in order that they are available to all for use in the lab.

Please sign below to acknowledge your agreement to the guidelines.

NAME

EMAIL

COLLEGE

STUDENT: MPHIL / PHD / POSTDOC / STAFF / AFFILIATE

(This form affirms your ability to request a key – please contact Jessica Rippengal directly to arrange obtaining the proper keys).

SIGNATURE

DATE